



# ST GEORGE CHRISTIAN SCHOOL

## JOB DESCRIPTION

St George Christian School (SGCS) is a K-12 Co-educational School with a reputation for strong academic outcomes, intentional pastoral care and a disciplined and warm environment. Our devoted staff, strive to make a difference in the life of their students.

SGCS is a registered and accredited school with the NSW Education Standards Authority (NESA). The School is based across two campuses in the St George region of Sydney. Our size (dual stream from K-6 and triple stream from 7-12) positions us well to know each student and enables the provision of a breadth of subject choices and co-curricular activities.

## Capital Campaign Director

St George Christian School is seeking a Capital Campaign Director to initiate and operate a \$15 million Capital Campaign to build new, state-of-the-art facilities at St George Christian School's Hurstville Campus. The successful applicant will actively and personally embrace and endorse the School's distinctively Christian mission, vision, and values. The successful applicant will have a proven track record of capital campaign dynamics and needs in all phases: prospect research, record keeping, donor cultivation, solicitation, follow-up, closure of major gifts and donor recognition. The Director will initiate contact with major donors with the support of the Principal and the Board's Capital Campaign Committee.

### **As Campaign Director the successful applicant will:**

Work closely with the Principal, and the School Board's Capital Campaign Committee to develop a Capital Campaign fund-raising strategy to achieve the stated Campaign goals.

This will include:

- Conducting research to identify prospective and/or current donors.
- Developing and executing a donor communication plan.
- Schedule and execute meetings with prospective donors, and ensure appropriate follow-up within agreed timeframes.



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- Ensuring that the Campaign is on schedule and progressing with a high level of visibility and momentum, engendering a sense of partnership with parents, positive anticipation, optimism and confidence in achieving the Campaign goal.
- Developing and running Campaign related events.
- Overseeing the preparation of necessary materials for distribution at Committee meetings, and the follow-up with relevant people regarding assigned tasks.
- Developing SGCS alumni as a possible sources of donors
- Design, preparation and distribution of campaign reports and records to indicate Campaign progress.
- Developing and executing a public relations/communications plan to keep the Campaign in the eye of the community and to maintain its momentum

### **Knowledge, Skills, Abilities and Minimum Requirements:**

- Bachelor's degree
- Demonstrated success with multi-million dollar campaign experience
- Experience in Independent School setting is preferred
- Excellent organizational skills
- Outstanding interpersonal skills
- Be a practising Christian, with regular involvement in a local church

The School may revise this position description as required.

Salary will be by negotiation. This position has been re-advertised.

Expressions of Interest close Thursday 21 February 2019.



## CONFESSION OF FAITH

1. The unity of the Father of the Son and of the Holy Spirit in the Godhead.
2. The Sovereignty of God in creation, providence, revelation, redemption and final judgment.
3. The divine and entire trustworthiness of Holy Scripture and its supreme authority in all matters of faith and conduct.
4. The sinfulness and guilt of all men since the fall rendering them subject to God's wrath and condemnation.
5. Redemption from the guilt penalty and power of sin solely through the sacrificial death of our representative and substitute, Jesus, the Incarnate Son of God.
6. The bodily resurrection of the Lord Jesus Christ from the dead and His ascension to the right hand of God the Father.
7. The necessity of the work of the Holy Spirit to make the death of Christ effective to the individual sinner granting his repentance towards God and faith in our Lord Jesus Christ.
8. The justification of the sinner by the grace of God through faith in Christ alone.
9. The indwelling and work of the Holy Spirit in the believer.
10. The one holy, universal church which is the body of Christ and to which all true believers belong.
11. The expectation of the personal return of the Lord Jesus Christ.